

**Minutes of the Public Works Committee
August 16, 2012**

Chair David Swan called the meeting to order at 8:30 a.m.

Committee Members Present: County Board Supervisors David Swan (Chair), Walter Kolb (arrived at 8:32 a.m.), Pauline Jaske, Keith Hammitt, Richard Morris, Tom Schellinger. **Absent:** Jennifer Grant.

Also Present: County Board Chief of Staff Mark Mader, Public Works Director Allison Bussler, Nate Gebert of Gilbane, Business Manager Betsy Forrest, Waukesha Metro Transit Director of Marketing Brian Engelking, Engineering Services Manager Gary Evans, Principal Assistant Corporation Counsel Attorney Erik G. Weidig, Highway Operations Manager Pete Chladil, Fleet Manager Bob Rauchle, Darryl Enriquez.

Approve Minutes of July 12, 2012

MOTION: Hammitt moved, Schellinger second, to approve the minutes of July 12, 2012. Motion carried 5-0.

Approve Minutes of July 24, 2012

MOTION: Morris moved, Schellinger second, to approve the minutes of July 24, 2012. Motion carried 5-0.

Kolb arrived at 8:32 a.m.

Correspondence

- Flyer for Wisconsin Department of Transportation I-94 east-west freeway corridor study.
- Email from citizen Victoria Luxz supporting the Van Pool Program.
- Email from Gilbert Yerke regarding the Van Pool Program vehicles.

Future Meeting Dates

- 9/13/2012 at 8:30 a.m. (capital projects review)
- 9/27/2012 at 10:30 a.m. (budget review - meeting will run through the afternoon)

Approval of Bid: Furniture-Mobile Storage Carriages for Health & Human Services (HHS) Building and Grounds Service Center (DPW HHS-41G)

Bussler distributed and reviewed a new bid sheet dated August 15, 2012 from Nathan Gebert of Gilbane. Bussler explained the records management shelving system used at Northview will be repurposed in the new HHS building resulting in a savings of \$120,241. In addition to the mobilized shelving system, the new long-term storage area will also have a vault and fire suppression systems. The county is working to image as many paper records as possible, keeping only those paper records deemed essential by county code, state statute, historical societies, etc.

Motion: Jaske moved, Morris second, to approve the lowest bid for motorized mobile storage from Storage Systems Midwest, Inc. for \$129,759. Motion carried 6-0.

Ordinance 167-O-035: Discontinue Van Pool Pilot Program

Motion: Kolb moved, Schellinger second, to approve Ordinance 167-O-035.

Bussler said in response to frustrated employers who believed lack of public transportation inhibited their ability to secure employees; County Executive Vrakas investigated several options before initiating the vanpool program. If successful, the program would have been self-sustaining after American Economic Recovery and Reinvestment Act (ARRA) stimulus funding expired. The county promoted the program to the largest employers in the county and the Waukesha Business Alliance but was unable to get the

program fully functioning. One of the eight vans is currently in use by several people who work in downtown Milwaukee. Bussler said approval of this ordinance dissolves the vanpool program and allows the department to sell the vans to local nonprofits for \$15,500 or at auction. Proceeds from the sale of would return to the county's transportation fund. Though ARRA funding was secured, the county did not complete the funding reimbursement process so no ARRA funds were spent. The contract with Waukesha Metro Transit, the organization that runs the program, can be terminated at any time without penalty. Local nonprofits with a mass transit mission who are eligible to purchase the vehicles have been notified of the possible sale. This ordinance was required because the ability to sell the vehicles to county agencies is not the norm but an exception.

Swan stressed the importance of selling the vans instead of giving them away, and returning the funding to the transportation fund. Kolb stressed that the vans should not be given to nonprofits but sold at blue book value or auction. Morris stressed that vans should be sold as quickly as possible. Bussler said several nonprofit organizations have expressed interest in purchasing the vans but need to find funding. She hopes the vans are sold by the end of the year.

Morris asked where did the funding to purchase the vans come from if stimulus funds were not used. Bussler said the original plan was to use stimulus funds but instead the county made the purchases with money from the county's transit fund. Because the county did not draw down on the federal funds, no money needs to be returned. Morris commented the department should have purchased one van and got it into service before purchasing more. Jaske said the county should have had written commitments from companies before the vans were purchased.

In response to Schellinger's questions, staff provided the following answers.

Original purchase price	\$23,274
Estimated value per van	\$15,500
Mileage on the van in service	14K <i>(as of January 2012)</i>
Mileage on the unused vans	400-500

Rauchle explained the auction process and how the county could set a minimum sale price. County policy does not allow the county to sell the vans at such sites as EBay or Craig's List.

Jaske asked can the vans be used as city buses? Engelking said the buses do not meet American's with Disabilities Act (ADA) requirements for bus use. Bussler said recently changed federal regulations would require the county fully equip one of the eight vans to ADA specifications if retained.

Hammitt said it seems like the vans should have a higher value. Rauchle said value was based on 30% depreciation. There is no guarantee the vans will sell for \$15,500 at auction unless a minimum sale amount is set but the vans could sell for a higher price at auction.

Motion carried 6-0.

Ordinance 167-O-036: Accept Reservation of Right of Way, Waukesha County Project I.D. 06-2380(13)(B), Tax Key Number MSKC 2198949 on CTH L, Janesville Road, City of Muskego, Waukesha, County

Motion: Morris moved, Hammitt second, to approve Ordinance 167-O-036.

Evans said this ordinance will correct a consultant error on the Janesville Road project. Ayers and Associates missed the land reservation on this parcel which caused the county to purchase right-of-way

when it was not needed. (The county is seeking reimbursement from the consultant.) Reservations are an older way of dealing with land, rarely encountered and usually found during title research. Sixty feet of right-of-way were purchased even though it was not required per the county's street and highway width map. The county will retain the 27 feet of purchased feet of right-of-way and release 30 feet of unneeded land to the property owner.

Swan asked how much did the county pay for the parcel? Evans said he did not know the exact amount but estimated the price to be \$30K-\$40K. Evans verified that the county was asking the consultant for the funds. By accepting the reservation, the county declines the unwanted portion that was not purchased.

Motion carried 6-0.

Ordinance 167-O-037: Accept Reservation of Right of Way, Waukesha County Project I.D. 2380-03-00, Tax Key Number MSKC 2195964 on CTH L, Janesville Road, City of Muskego, Waukesha County

Motion: Hammitt moved, Schellinger second, to approve Ordinance 167-O-037.

Evans said approval of this ordinance accepts a right-of-way reservation on Janesville Road in Muskego. This transaction does not require the purchase of any land. Road construction at this site is anticipated to take place next year. Ayres and Associate is the consultant that found the reservation.

Motion carried 6-0.

Offer(s) to Purchase Received for Proposed Sale of Excess Right of Way – N56W16100 Silver Spring Drive, Menomonee Falls, Wisconsin

Closed Session: Hammitt moved, Morris second, to convene in closed session pursuant to Section 19.85(1)(e), Wisconsin Statutes, to confer with staff and corporation counsel to formulate a strategy regarding negotiations with respect to the proposed sale of excess right-of-way – N56W16100 Silver Spring Drive, Menomonee Falls, Wisconsin – pursuant to Ordinance 167-O-025, and the offer(s) to purchase received for that property and approve closed session minutes of July 24, 2012. Motion carried 6-0.

Motion: Morris moved, Jaske second to return to open session at 9:45 a.m. Motion carried 6-0.

Motion: Jaske moved, Hammitt second, to accept offer to purchase from MC Homebuilders LLC dated July 26, 2012 for the parcel located at N56W16100 Silver Spring Drive, Menomonee Falls, Wisconsin. Motion carried 6-0.

Kolb left before the tour at 9:49 a.m.

Tour and Presentation on the Public Works Highway Operations Center

Motion: Hammitt moved, Morris second, to adjourn at 10:30 a.m. Motion carried 5-0.

Respectfully submitted,

Pauline Jaske
Secretary